**Chivelstone Parish Council**

Dear Councillor,

You are requested to attend the **Annual General Meeting** of Chivelstone Parish Council to be held in the Chivelstone Parish Community Hall on Monday 2 July 2018 at 7.30pm.

# AGENDA

1. **Apologies for Absence:** none
2. **Election of Chairman:**
3. **Election of Vice-Chairman**:
4. **Declarations of Interest** – Councillors are invited to declare any interests they may have in any items to be considered at this meeting.
5. **To appoint representatives on the following bodies**:
   1. Coleridge Association of Parish Councils. (2) currently JB & SJ
   2. Coleridge Community Bus Committee. (2) currently CL &RJ
   3. Village Maintenance Officers (4). Currently RH, SJ, RP, JB.
   4. Tree Warden. (1) currently SJ.
   5. Footpath Warden. (2) currently CL & RP
   6. C P C Hall committee. (1) currently RP
6. **To sight the Trust Deeds and various legal documents**: The following items will be displayed on a separate table to be inspected by Councillors:

The East Prawle School Peace Fund Trust Deed dated 10.11.1919

Conveyance relating to Land at Higher Park, East Prawle between RJ Tucker and Chivelstone Parish Council.

Land Registry Title number DN 380057 Chivelstone Parish Community Hall

Deed of Enlargement of Chivelstone Parish Hall from Beers Solicitors dated 11.02.1997.

Wayleave Agreement between Chivelstone Parish Council and SWEB dated 26.05.1995

Deed of Assignment between The Trustees for Methodist Church Purposes and Chivelstone Parish Council dated 11.02.1997

Document to include West Prawle and Moor Farm to use the Community Hall dated 7/4/2014

Licence (re: Drainage) between The Trustees of the East Prawle Methodist Church and Kenneth Edward Shadbolt dated 28.03.1960.

Deed of Assignment between the Trustees for Methodist Church Purposes and Chivelstone Parish Council dated 11.02.1997.

Notice of Confirmation of Public Path Diversion Order for Bridleway No. 4 from Devon County Council dated 04.02.2000

Definitive Map Modification Order 1999 regarding Byway Open to All Traffic Nos. 25 & 26 dated 20.01.1999

Notice of Confirmation of Public Path Diversion Order for Footpaths Nos. 11 & 12 from Devon

County Council dated 11.06.1999.

Notice of Confirmation of Public Path Diversion Order for Bridleway No. 7 and Public Path Extinguishment Order for Footpath No.5 dated 30.05.03.

Notice of Public Path Creation, Footpath 8 (Ivy cove, Lannacombe ) Sept 2013

1. **Code of Conduct**

To adopt the South Hams parish council’s member’s code of conduct for the year 2018/2019

1. **Risk Assessment**

To adopt the Chivelstone Parish Council risk assessment for the year 2018/2019

1. **Minutes –** To approve as a correct record and authorise the Chairman to sign the minutes of the Council meeting held on Monday 4 June 2018.
2. **Matters arising from the minutes of 4 June 2018**
   1. **Value of CPCH**
   2. **Playground a) SHDC increase in cost, b) Annual inspection report**
3. **Matters for the Chairman’s discretion**

See item 16

1. **Cllr. J. Brazil** (SHDC & DCC)
2. **Planning –** 1879/18/FUL – Installation of antenna on telegraph pole adjacent to public toilets. 1422/18/HHO – change of use from existing garage/workshop to 2 storey art studio, Chatham House East Prawle, TQ7 2BY.
3. **Finance:**
   1. Accounts Instant Access £TBA

Number one £TBA

* 1. Paid out John Hutchings (maintenance) £ 333.00

Helicopter landing site rental £ 10.00

Clerk’s salary (1.5.18 – 30.6.18) £ 300.00

Internal audit £ 50.00

1. **Correspondence –** all correspondence forwarded to Councillors
2. **Matters at the Chairman’s discretion, or to be put to the next meeting**

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1. **Public Participation -** Members of the public present are invited to make any comments regarding the parish.
2. **Date of next meeting:** Monday 3 September 2018

Ren Hill

Clerk, Chivelstone Parish Council