Minutes of the meeting of Chivelstone Parish Council, held in Chivelstone Parish Community Hall, on Monday 7 October 2019 at 7.30pm.

**Present** – Cllrs S Jeffery, J Brazil, R Partridge, C Lewis, Brenda Jeffery, Larry Lewis and the Clerk.

1. **Apologies for Absence:** RJ Tucker and RRJ Tucker. Declaration of interest – none made.
2. **Minutes –** minutes of the Council meeting held on 2 September 2019 were proposed as correct by Cllr Jeffery and seconded by Cllr Lewis.
3. **Matters arising from the minutes of 2 September 2019**
* New Councillor – the vacancy continues to be advertised on the Parish Notice boards and on the website.
* Church information board – size, wording and appearance details carried forward to next meeting.
* Invoice received for defibrillator battery – see below
* The overgrown byways 25 and 26 are the responsibility of CPC according to the P3 list.
1. **Neighbourhood Plan** – Terms of Reference and application form have been sent to SHDC. Clerk to chase up.
2. **Community Housing Scheme –** the Housing Needs survey deadline was 30 September 2019.
3. **Matters for the Chairman’s discretion -** See item 11.
4. **Cllr. J. Brazil (SHDC & DCC)** - The meeting regarding public toilets has been put back until the end of October 2019. A climate change emergency has been declared – now need to draw up an action plan. Extra money has been made available for roads, especially around Slapton.
5. **Planning- none**
6. **Finance:** as at 07.10.2019
7. Accounts Instant Access £ 12,029.33

 Number one £ 531.00

1. Cheques J Hutchings (maintenance) £ 184.50

Defibrillator battery £ 288.00

 BACs out Play area insurance £ 240.00

1. BACs in Precept 2 £ 2,800.00

Cllr Jeffery proposed that the Parish Council finances be noted, outgoings approved and £1,000 transferred to the Number one account, seconded by Cllr Lewis.

1. **Correspondence –** all correspondence forwarded to Councillors
2. **Matters at the Chairman’s discretion, or to be put to the next meeting**
* Tree down on Footpath 9, just after second gate. Ask Cllr RJ Tucker?
* Fingerposts – Clerk to chase up supplier.
* Footpath sign has appeared by telephone box on Town Hill – to note.
1. **Public Participation** – Brenda Jeffery asked why a new footpath sign had been erected on Town Hill, will the flag be flying for Remembrance Day, when was the telephone box going to be painted and was pleased to note that the big pothole on Penny Hill has been repaired. Larry Lewis asked CPC to note that the new sign on the Fish-in-Well short cut (21) is very poorly screwed on.
2. **Date of next meeting:** move to Monday 9 December 2019 if the Hall is free.

Sean Jeffery, Chair, Chivelstone Parish Council:------------------------------------------------------------

Ren Hill, Clerk, Chivelstone Parish Council:------------------------------------------------------------------

Date 04.11.2019