795

Minutes of the meeting of Chivelstone Parish Council, held in Chivelstone Parish Community Hall, on Monday 8 May 2017 at 7.30pm

**Present -** The Chairman Cllr S Jeffery, C Lewis, R Partridge, RJ Tucker and RRJ Tucker, and the Clerk and one member of the public, Mrs B Jeffery.

1. **Apologies** for absence – Cllr Brazil.
2. **Declarations of interest** - Cllr RRJ Tucker declared an interest in camping on the Village Green and Cllr RJ Tucker declared an interest in the night landing strip.
3. **Minutes** - Proposed as correct by Cllr RJ Tucker and seconded by Cllr S Jeffery.
4. **Matters arising** from the minutes of the meeting of 3 April 2017.

* Devon Air Ambulance night landing strip
* DAAT been contacted regarding joint PR, but no response as yet. Copy of the Mast Installation certificate has been received. DAAT are due to speak to the landowner’s solicitor. Council will be charged an annual peppercorn rent of £10.00.
* Playground update
  + Clerk has cut back the branch and bushes raised as a concern by the Localities Officer and has also repaired the broken latch Sutcliffe Play have quoted £110.94 for one set of replacement swing cuffs and £210.88 to replace both. Cllr RJ Tucker proposed that both sets are replaced, seconded by Cllr RRJ Tucker.
* Camping on the Village Green
  + Sign is ready to be put up.

1. **Annual meeting** – agreed that the meeting would be 19 June starting at 8pm after the CPC meeting starting at 7pm.
2. **Matters for the Chairman's discretion**

See item 12

1. **Cllr Brazil - DCC and SHDC**

* Cllr Brazil had nothing of note to update the Council.

1. **Public Participation**

Brenda Jeffery commented on the cost of keeping the toilets open over the winter months but agreed it was essential, fed back the appreciation and thanks of Eileen Putt’s family regarding the letter of condolence sent by the Parish Council and asked what was happening to the door of the adopted telephone box at Higher Park (Cllr RJ Tucker to collect).

1. **Planning** - The Parish Council had no comments on the planning application 1595/17/CLE and this would be fed back to SHDC.
2. **Finance**

* Accounts as at 8 May 2017 were acknowledged by CPC as:
  + Instant access - £ **7,951.33**
  + Number one - £ **2,471.67**
  + Cheques **out** Winter servicing of toilets £1,018.80

New defibrillator pads £ 65.00

* Cllr RRJ Tucker proposed that the itemised expenses be paid, seconded by Cllr R Partridge.

1. **Correspondence** - all forwarded to Councillors.

796

1. **Matters at the Chairman's discretion** or to be put to the next meeting.

* Parish Council have received an insurance renewal quote for £321.68, should the Clerk obtain additional quotes? Cllr Jeffery proposed that the quote is accepted and a cheque raised, seconded by Cllr Lewis.

1. **Date of next meeting** - Monday 19 May 2017, at **7.00.**

---------------------------------------------- Chairman --------------------------------------------- Clerk

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