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Minutes of the meeting of Chivelstone Parish Council, held in Chivelstone Parish Community Hall, on Monday 5 February 2018 at 7.30pm.

**Present** - The Chairman Cllr S Jeffery, R Partridge, C Lewis, RRJ Tucker, D Jones, the Clerk, Sarah Tucker and Brenda Jeffery.

1. **Apologies for Absence:** RJ Tucker and J Brazil
2. **Declarations of Interest** – none.
3. **Minutes –** minutes of the Council meeting held on Monday 8 January 2018 were proposed as correct by Cllr Jeffery and seconded by Cllr Partridge.
4. **Matters arising from the minutes of 8 January 2018**
* **none**
1. **Mast maintenance** – MAT Electrics have offered to provide an annual service and maintenance contract at a yearly cost of £89.95 plus VAT which would include extending the current one year guarantee to two years. Proposed by Cllr Lewis and seconded by Cllr Jeffery.
2. **Prawle Point airfield memorial** - Airfields of Britain Conservation Trust (ABCT) are a charity carrying out a massive one off scheme to honour Britain’s WW1Home Defence Fighter Flight stations and landing grounds. Prawle Point was an extremely important anti-submarine patrol airfield and as such played a vital role in WW1 and deserves to be properly commemorated. Whilst some airfields have buildings to which plaques can be fixed Prawle does not, so the practical solution would be to place the plaque in the coronation shelter. The plaques are made of Indian granite, 600 by 600 mm, and ABCT would pay for the plaque and any associated costs. Demand has been high and so far over 50 plaques are confirmed. Cllr Jones proposed that the CPC accept the offer, which was seconded by Cllr Jeffery.
3. **Matters for the Chairman’s discretion -** See item 13
4. **Cllr. J. Brazil (SHDC & DCC)** Nothing of note to report**.**
5. **Public Participation -** Brenda Jeffery informed CPC that the signpost halfway down Town Hill is loose, (clerk to report to SHDC), and the hydrant outside the Saddle is broken (clerk to report to SW Water).
6. **Planning** – 4270/17/HHO and 0276/18/FUL - Cllr Partridge proposed no objections which was seconded by Cllr Jeffery.
7. **Finance:** as at 05.02.18

Accounts Instant Access £ 7,405.87

 Number one £ 1,363.53

Cheques J Hutchings (maintenance) £ 243.00

 Tarmac repair £ 37.80

Cllr Lewis proposed that the Parish Council finances be noted and the cheques approved, seconded by Cllr Jeffery.

1. **Correspondence –** all correspondence forwarded to Councillors
2. **Matters at the Chairman’s discretion, or to be put to the next meeting**
* Letter from Sarah Tucker regarding dog waste bins – This issue has been raised previously, the problem is the cost of getting the bins emptied, especially as we are already struggling to keep the toilets open. Clerk to investigate whether signs or stickers could help.
* South Devon AONB Management Plan review – survey posters to be put up.
* Road markings faint at Cousins Cross – clerk to inform Localities Officer.
1. **Date of next meeting:** Monday 5 March 2018

Sean Jeffery, Chair, Chivelstone Parish Council:------------------------------------------------------------

Ren Hill, Clerk, Chivelstone Parish Council:------------------------------------------------------------------

Date