**810**

Minutes of the meeting of Chivelstone Parish Council, held in Chivelstone Parish Community Hall, on Monday 4 June 2018 at 7.30pm.

**Present** - The Chairman Cllr S Jeffery, R Partridge, C Lewis, RJ Tucker, J Brazil, RRJ Tucker, D Jones, the Clerk, Vicky Tucker and Brenda Jeffery.

1. **Apologies for Absence:** none.
2. **Declarations of Interest** – none
3. **Minutes –** minutes of the Council meeting held on Monday 14 May 2018 were proposed as correct by Cllr Partridge and seconded by Cllr RJ Tucker.
4. **Matters arising from the minutes of 14 May 2018**

Potholes – Michael Tucker has bought more ‘cold’ Tarmac and filled some of the deepest potholes.

Paths – Bridle gates have been repaired and DCC have been cutting the footpaths.

1. **SHDC now ‘cashless’ office** – as SHDC no longer accept cheques CPC will need to authorise a form to arrange a BACs transfer when paying SHDC. Proposed by Cllr Jeffery and seconded by Cllr RRJ Tucker.
2. **Matters for the Chairman’s discretion -** See item 12
3. **Cllr. J. Brazil (SHDC & DCC)** – SHDC have investigated many schemes (at a cost) and now looking to outsource refuse collection – no detail as yet just headline figures. Cllr Brazil is a member of the SHDC Audit, Salcombe Harbour and Planning committees. For DCC, Cllr Brazil is on the Audit and Children’s scrutiny committees and a member of the full council. All schools in this area are robust with good OFSTED reports. Slapton line – Contractor in place and hope to open road in October, road will be pulled back 50m towards the Ley.
4. **Public Participation –** Brenda Jeffery raised concern regarding the potholes at Frogmore bridge and on Chivelstone hill. Toilets don’t appear to be being cleaned properly (clerk to follow up). Vicky Tucker thanked CPC for the letter in support of Chivelstone Church restoration.
5. **Planning** – 1721/18/LBC - CPC proposed no objections.
6. **Finance:** as at 04.06.2018

**a)**

Accounts Instant Access £ 8,291.36

 Number one £ 1,216.58

Cheques Payroll services (M Roberts) £ 40.00

 Children’s party £ 63.50

**b)** Cllr Jeffery proposed that the Clerk be given view only access online to the Council accounts, seconded by Cllr Lewis.

Cllr Jeffery proposed that the Parish Council finances be noted and the cheques approved, seconded by Cllr Lewis.

**c)** The Annual governance statement 2017/2018 was discussed and approved by CPC.

**d)** The Accounting statement 2017/2018 was discussed and approved by CPC.

1. **Correspondence –** all correspondence forwarded to Councillors
2. **Matters at the Chairman’s discretion, or to be put to the next meeting**
* AGM on 2 July 2018.
* Request for permission to plant a tree on the Green in memory of Maurice and Eileen Putt. Cllr Lewis proposed it should be a native hardwood and not exceed 20ft, seconded by Cllr Jones.
1. **Date of next meeting:** Monday 2 July 2018 (Annual General Meeting )

Sean Jeffery, Chair, Chivelstone Parish Council:------------------------------------------------------------

Ren Hill, Clerk, Chivelstone Parish Council:------------------------------------------------------------------

Date 02.07.2018