Minutes of the meeting of Chivelstone Parish Council, held in Chivelstone Parish Community Hall, on Monday 2 September 2019 at 7.30pm.

**Present** – Cllrs S Jeffery, J Brazil, RJ Tucker, C Lewis, Brenda Jeffery and the Clerk.

1. **Apologies for Absence:** R Partridge and RRJ Tucker. Declaration of interest – none made.
2. **Minutes –** minutes of the Council meeting held on 5 August 2019 were proposed as correct by Cllr RJ Tucker and seconded by Cllr Lewis.
3. **Matters arising from the minutes of 5 August 2019**

* New Councillor – the vacancy continues to be advertised on the Parish Notice boards and on the website.
* Church information board – size, wording and appearance details carried forward to next meeting.

1. **Neighbourhood Plan** – Cllr Brazil proposed that the Chair signs the Terms of Reference document (East Portlemouth, South Pool and Slapton will also need to sign it) and the application form is completed, seconded by Cllr Jeffery.
2. **Community Housing Scheme –** the Housing Needs survey is progressing. It will be available in hard and soft copy, anonymous and include an option to say no to the scheme. Cllr proposed that CPC approve the progress, seconded by Cllr Jeffery.
3. **Council Tax support grant** – Whilst CPC strongly object to the withdrawal of this grant, Cllr Brazil proposed that given the percentage of the grant in respect of the Precept no formal objection is made, seconded by Cllr RJ Tucker.
4. **Review of Polling Places consultation** – CPC feel that there are currently no problems with access, location and layout of the current polling place.
5. **License application for the Boathouse, East Portlemouth** – no objections.
6. **Kingston Fire Station’s request to support petition** – Cllr Lewis proposed that the request is supported, seconded by Cllr Jeffery.
7. **Matters for the Chairman’s discretion -** See item 15.
8. **Cllr. J. Brazil (SHDC & DCC)** Nothing of note to report, meetings are restarting after the summer recess with a meeting regarding public toilets on 3 September 2019.
9. **Planning –** AAP/K1128/D/19/3224151, to note that Lower Borough planning application appeal has been dismissed.
10. **Finance:** as at 02.09.2019
11. Accounts Instant Access £ 9,229.33

Number one £ 831.00

1. Cheques Clerk’s salary (1.7.19-31.8.19) £ 300.00

Cllr Jeffery proposed that the Parish Council finances be noted and cheque approved, seconded by Cllr Lewis.

1. **Correspondence –** all correspondence forwarded to Councillors
2. **Matters at the Chairman’s discretion, or to be put to the next meeting**

* Endurance Life will be holding their coastal races on 1 February 2020.
* The Defibrillator battery needs replacing at a cost of £288.00 – add to next agenda.
* Footpath from Devonshire Bridge to Cousins Cross is over grown. Clerk to check whose responsibility it is to cut back byways 25 and 26.

1. **Public Participation** – Brenda Jeffery asked why a flag had not been flying from the flagpole all summer, when the telephone box was going to be painted, who was responsible for cutting the hedge around Castle (Cllr Lewis to speak to G Tripp), and can anything be done regarding the big pothole on Penny Hill (Cllr Jeffery to investigate)?
2. **Date of next meeting:** Monday 7 October 2019

Sean Jeffery, Chair, Chivelstone Parish Council:------------------------------------------------------------

Ren Hill, Clerk, Chivelstone Parish Council:------------------------------------------------------------------

Date 07.10.2019