Minutes of the meeting of Chivelstone Parish Council, held in Chivelstone Parish Community Hall, on Monday 6 January 2020 at 7.30pm.

**Present** – Cllrs S Jeffery, J Brazil, R Partridge, RRJ Tucker, C Lewis, Brenda Jeffery and the Clerk.

1. **Apologies for Absence:** RJ Tucker.
2. Declaration of interest – none made.
3. **Minutes –** minutes of the Council meeting held on 4 November 2019 were proposed as correct by Cllr RRJ Tucker and seconded by Cllr Jeffery.
4. **Matters arising from the minutes of 4 November 2019**

* New Councillor – the vacancy continues to be advertised on the Parish Notice boards and on the website.
* Church information board – size, wording and appearance details – carried forward to the next CPC meeting.
* Fingerposts – contractors have asked for exact sizing and text in order to provide an example quote which the Clerk has provided – carried forward
* Telephone box – Will require 2.4l of red paint plus undercoat.

1. **Precept for 2020/2021** – after discussion a figure of £5,750 was agreed, proposed by Cllr Jeffery and seconded by Cllr Partridge.
2. **P3** – P3 survey, expenditure sheet and grant form to be completed and returned by the clerk.
3. **Neighbourhood Plan** – The Strategic Planning Officer has confirmed that the application has been validated and is available to view on the SHDC website.A letter will be sent to CPC to confirm the next steps.
4. **Community Housing Scheme –** a further drop in meeting will be arranged to feed back the results of the survey and the potential next steps.
5. **Cllr. J. Brazil (SHDC & DCC)** – The Neighbourhood Plan is all in hand and awaiting the next step. Potholes are still a big problem in this area and need to be reported on the website. Road at Stoke Fleming will be shut for a week from 7 Jan with a very narrow alternative route.
6. **Planning- none**
7. **Finance:** as at 06.01.2020
8. Accounts Instant Access £ 10,791.11

Number one £ 803.41

1. Cheques Children’s party £ 32.70

Clerk’s salary (1.11.19-31.12.19) £ 300.00

Cllr Jeffery proposed that the Parish Council finances be noted and cheques approved, seconded by Cllr Lewis.

1. **Correspondence –** all correspondence forwarded to Councillors
2. **Matters at the Chairman’s discretion, or to be put to the next meeting**

* Endurance Life race is on 1.2.2020
* Rock Cottage drain is being blocked by rubbish from the Green – Cllr Jeffery to investigate
* Wreath invoice – add to next agenda
* Rubbish on beaches – Cllr Brazil to ask SHDC for brown bags and for them to be collected.
* Rubbish by recycling – clerk will deal with this

1. **Public Participation** – Brenda Jeffery will be contacting DCC regarding the state of the road at Frogmore. She would also like to thank those who cleared the ditches along Lower Road and Castle.
2. **Date of next meeting:** Monday 3 February 2020

Sean Jeffery, Chair, Chivelstone Parish Council:------------------------------------------------------------

Ren Hill, Clerk, Chivelstone Parish Council:------------------------------------------------------------------

Date 03.02.2020