Minutes of the meeting of Chivelstone Parish Council, held in Chivelstone Parish Community Hall, on Monday 2 March 2020 at 7.30pm.

**Present** – Cllrs S Jeffery, J Brazil, R Partridge, RRJ Tucker, C Lewis, RJ Tucker, Brenda Jeffery, Vicky Tucker and the Clerk.

1. **Apologies for Absence:** none
2. Declaration of interest – none made.
3. **Minutes –** minutes of the Council meeting held on 3 February 2020 were proposed as correct by Cllr RJ Tucker and seconded by Cllr Partridge.
4. **Matters arising from the minutes of 3 February 2020**
* New Councillor – Andy Johnston submitted his application to the Parish Council and after discussion Cllr Partridge proposed the application be accepted, seconded by Cllr RJ Tucker.
* Church information board – size, wording and appearance details – carried forward to the July PC meeting following the outcome of the Heritage Lottery Fund application.
* Fingerposts – To note that a pro forma from supplier has been requested.
* Telephone box – Box will be painted when the weather improves.
* Car Parking boxes - Thanks to Cllr Partridge the box at the Coronation shelter has been renovated. The Clerk has obtained and fitted a new padlock to the one at Piglet Stores.
* Torrings – Helen Clayton at DCC has responded saying any claims arising in the Parish will be deferred until completion of the parish-by-parish review is completed in January 2025. Cllr RRJ Tucker proposed that we wait until the completion of the review but in the meantime carry out a land registry search of the footpath and the piece of land at the top of Town Hill which has recently been chained off, which was seconded by Cllr Partridge.
1. **Neighbourhood Plan** –The Strategic Planning officer has issued a letter and public notice confirming that the NP area has been successfully designated. SHDC have been asked what the next steps involve.
2. **Community Housing Scheme –** No follow up from SHDC since the drop-in meeting. CPC felt that the proposed 18 houses was too many and that the layout and style needs to suit the village. Cllr Brazil to feed this back. Letter received from Alison Lennon asking if it possible to see the outcome of the survey showing figures and percentages. Clerk to ask SHDC.
3. **Matters for the Chairman’s discretion -**see item 12
4. **Cllr. J. Brazil (SHDC & DCC)** – CPC should draw up the criteria to access for the community housing, Clerk to action. Extra money is being made for adult social care. The road at Ditchend has collapsed and is only just passable with care.
5. **Planning- none**
6. **Finance:** as at 02.03.2020
7. Accounts Instant Access £ 10,792.04

 Number one £ 852.09

1. Cheques Padlock £ 15.39

Clerk’s salary (1.1.20-31.3.20) £ 450.00

Cllr Jeffery proposed that the Parish Council finances be noted and cheques approved, seconded by Cllr RJ Tucker.

1. **Correspondence –** all correspondence forwarded to Councillors
2. **Matters at the Chairman’s discretion, or to be put to the next meeting**
* Following the Coleridge PCs meeting a Climate Champion is required – Cllr Brazil volunteered
* Slapton War Monument is being moved to Strete Gate. A request has been made by FSC (the landowners) for a contribution to the maintenance from neighbouring parishes. Cllr RJ Tucker proposed CPC allocate an annual amount of £25, seconded by Cllr Lewis.
1. **Public Participation** – Brenda Jeffery expressed concern over the number of houses now proposed in the Community Housing Scheme and that eligibility needs to be set out clearly, together with the requirement for a village car park. There has been an increase in erosion on the triangle of grass on Town Hill due to vehicles passing parked cars. Her opinion is that Torrings Lane should be kept as a footpath.
2. **Date of next meeting:** Monday 6 April 2020

Sean Jeffery, Chair, Chivelstone Parish Council:------------------------------------------------------------

Ren Hill, Clerk, Chivelstone Parish Council:------------------------------------------------------------------

Date 06.04.2020