Minutes of the meeting of Chivelstone Parish Council, held on Monday 1 November 2021.

**Attendees** – Cllrs S Jeffery, R Partridge, RJ Tucker, J Brazil, RRJ Tucker, C Lewis, A Johnston, B Jeffery, S Trinick, T Johnson and the Clerk.

1. **Apologies for Absence:** none
2. **Declaration of interest** – RJT Tucker declared an interest in 11b) and S Jeffery in 10b).
3. **Minutes –** minutes of the Council meeting held on 11 October 2021 were proposed as correct by Cllr Johnston and seconded by Cllr RRJ Tucker.
4. **Matters arising from the minutes of 11 October 2021**
   1. Registering common land –Cllr RJ Tucker and clerk to search for the Village Green paperwork. DALC may be able to assist with the common land issue.
   2. Phone box – paint has been given to the clerk.
   3. Plaque for DHS – Clerk to order together with no overnight camping sign for the Green (x2).
   4. Play park – metal gate and fence have been installed. Thank you to RJ Tucker and G Amato.
   5. Overhanging branches – have been cut back.
   6. Fire proof box – Clerk advised of several solutions but these are expensive or not totally suitable for the tithe map. Cllrs to consider solutions ahead of the next meeting.
5. **Neighbourhood Plan –** Continues to move forward.
6. **Community Housing Scheme** – no further update as yet.
7. **Precept planning** – Precept was discussed - add to the next agenda with last year’s costings.
8. **Matters for the Chairman’s discretion -** see item 13
9. **Cllr. J. Brazil (SHDC & DCC)** – SHDC have advised that the non-collection of brown bins will not recommence before Spring 2022. Could a community composting site be set up? Slapton Line meeting on 4 November 2021 regarding future proofing but there are big hurdles eg. cost & SSSI status.
10. **Planning**

a) **3445/21/FUL** Mrs Williams-Geldard, Sunnyside, The Haybarn, South Allington TQ7 2ND **Objection**

b) **3454/21/HHO** Mr M Ellis, School House, Town Road, East Prawle TQ7 2DF **Support**

1. **Finance:** as at 1.11.2021
2. Accounts Instant Access £ 15,496.91

Number one £ 1,036.39

1. Paid out Play park invoice (SHDC) £ 252.00

Play park gate/fence (FH Brundle) £ 331.70

J Hutchings (church mowing) £ 58.50

RJ Tucker (church mowing) £ 60.00

MAT Electrics (mast lights) £ 107.94

Clerk’s salary (Sept/Oct) £ 300.00

Cllr Jeffery proposed that CPC finances be noted and payments made, seconded by Cllr Partridge.

1. **Correspondence –** all correspondence forwarded to Councillors.
2. **Matters at the Chairman’s discretion, or to be put to the next meeting**

* Community First Responder position – Tim Johnson informed the PC that he is interested in applying for the role. It has been difficult to speak to the correct people and if he has not heard back in a month’s time would the PC write a letter of support? All agreed to this. The car will need monetary support and he believes there was a bank account? Clerk to investigate.
* Dog Fountain memorial for DHS – DHS’s brother would like to erect a dog fountain in his brother’s memory, would the PC be agreeable? Cllrs agreed in principle, dependent on size and look – would also need a water supply. Will need to see the proposal before a final agreement.
* A379 closure in Feb 2022 for flood defenses
* Remembrance Sunday 14 November – wreath invoice received from S Trinick.
* South Allington notice board – needs repairs, and new board which Cllr Jeffery will obtain.
* Honey Lane House caravan site – if the maximum number of caravans is 5 why are there more hook ups? These will be used by tents and camper vans.
* Offer of free trees – minimum amount is 150, so clerk will ask East Portlemouth if they would like to share a delivery.

1. **Public Participation** – Brenda Jeffery agreed that a Community First Responder is needed and that Tim Johnson would make an excellent candidate.
2. **Date of next meeting:** 6 December 2021

Sean Jeffery, Chair, Chivelstone Parish Council:------------------------------------------------------------

Ren Hill, Clerk, Chivelstone Parish Council:------------------------------------------------------------------

Date 06.12.2021