Minutes of the meeting of Chivelstone Parish Council, held on Monday 7 March 2022.

**Attendees** – Cllrs S Jeffery, R Partridge, RJ Tucker, RRJ Tucker, A Johnston, Tim Blyth and the Clerk.

1. **Apologies for Absence:** Julian Brazil, Charlotte Lewis and Brenda Jeffery.
2. **Declaration of interest** – none
3. **Minutes –** minutes of the Council meeting held on 7 February 2022 were proposed as correct by Cllr Johnston and seconded by Cllr Partridge.
4. **Matters arising from the minutes of 7 February 2022**
   1. Registering common land –Clerk to go back to DCC Land Charges Unit and ask what evidence is required/acceptable. Cllr RJ Tucker to search out and bring to the next meeting old farm documents / old deeds with link marks joining the verge outside Dancing Beggars to the Highway. Clerk has obtained the correct form (CA9) to start the process to register the Pond area.
   2. Fire proof box – Martin Hopkins has some ceramic fireproof cloth (welder’s cloth) that he is willing to donate.
   3. South Allington notice board –handle needs a new spindle – c/f.
   4. CCTV at recycling –c/f
   5. First responder – Tim Johnson has been invited to interview. East Portlemouth agree to share the cost of an MOT and insurance.
   6. Village Green – abandoned car has been removed
   7. Duck Lane – footpath sign has been put back up.
   8. Platinum Jubilee – Cllr Jeffery proposed that 2 Union flags were purchased (1L & 1S), with antifray, seconded by Cllr RRJ Tucker. Clerk to investigate the costs of new village signs for East Prawle, South Allington and Ford, and a sign for Moorwell Pond. The quote for 55 Jubilee coins is £317.70 incl VAT, Cllr Jeffery proposed these be purchased, seconded by Cllr RRJ Tucker.
5. **Neighbourhood Plan –** document almost completed.
6. **Community Housing Scheme** – no further update.
7. **Matters for the Chairman’s discretion -** see item 13
8. **Cllr. J. Brazil (SHDC & DCC)** – Brown bin collection may re-commence from 28 March 2022, but be suspended in the autumn.
9. **Planning** – 0315/22/LBC – no comments
10. **Finance:** as at 07.03.2022
11. Accounts Instant Access £ 14,897.46

Number one £ 140.78

1. Paid out Clerk’s salary (Jan/Feb/Mar) £ 450.00

Gifts2impress (coins) BACs £ 317.70

1. Paid in Feb car parking box £ 35.58

Cllr Jeffery proposed that CPC finances be noted, payments made and £1,000 transferred to the Number one account, seconded by Cllr Partridge.

1. **Correspondence –** all correspondence forwarded to Councillors.
2. **Matters at the Chairman’s discretion, or to be put to the next meeting**

* Potholes at Mill House – Potholes can be reported on the DCC website very easily at <https://www.devon.gov.uk/roadsandtransport/report-a-problem/report-a-pothole/>
* Spam/phishing emails – be aware that emails purporting to be from Councillors and asking for people to buy things on their behalf are circulating. If in doubt speak to the Cllr, do not email back a reply.
* Next Jubilee meeting is 8 March 2022.

1. **Public Participation** – Tim Blyth drew the Cllrs attention to the erosion at the top of the Green where the track meets the road as it needs some extra stones. Cllr Jeffery agreed to talk to the Tripps regarding the buddle opposite Welle House.

Sean Jeffery, Chair, Chivelstone Parish Council:------------------------------------------------------------

Ren Hill, Clerk, Chivelstone Parish Council:------------------------------------------------------------------

Date 04.04.22