Minutes of the meetings of Chivelstone Parish Council, held on Monday 6 November 2023.

**Attendees** – Cllrs S Jeffery, RJ Tucker, C Lewis, RRJ Tucker, J Brazil, A Johnston with B Jeffery and the Clerk.

1. **Apologies for Absence:** none.
2. **Declaration of interest** – Cllr RJ Tucker and Cllr Lewis declared an interest in item 4 f).
3. **Minutes –** minutes of the Council meeting held on 2 October 2023 were authorised and signed.
4. **Matters arising from the minutes of 2 October 2023**
	1. Registering common land – All to consider which documents show the pond being used, for at least 20 years by a significant number of local inhabitants, in a recreational way. Carry forward.
	2. Replacement benches – Invoice has been received and is shown below for approval.
	3. Playpark – Repairs will be carried out when the bench is installed.
	4. Gateway at Ford – Enforcements have confirmed that this has been logged as a breach.
	5. Town Hill noticeboard –Replacement backboard measurements are 74.5cm wide x 55cm high.
	6. Churchyard maintenance – Guidance (L01-18) from the National Association of Local Councils advises that Parish Councils should not fund or contribute to Church property. It was agreed that the Church is entitled to one third of the Village Green car parking donations. This will be calculated and distributed at the end of each financial year.
	7. Defibrillator – Hall Committee asked for a contribution to the electricity costs. From Defibrillator websites this is in the region of several pounds per year and so it was agreed to contribute £5. Tim Johnson has replaced the battery and the cost is shown below for approval.
5. **Public Toilets** – The cost to keep the toilets open this winter will be £1199, proposed by Cllr RJ Tucker and seconded by Cllr Johnston.
6. **Matters for the Chairman’s discretion -** see item 12
7. **Cllr. J. Brazil (SHDC & DCC)** From 20.11.2023 food waste will be collected together with the weekly recycling. Roadside recycling will be possible due to smaller vehicles, so there will be no more co-mingling and cardboard must be inside the boxes. Brown bins will be suspended for 2 weeks over Christmas. DDC – Mobile library service is under threat. Road through Stoke Fleming will be closed Jan/Feb/Mar to repair a wall. Cllr Jeffery commented that very large workforces were painting road markings – up to 6 people?
8. **Planning** –none.
9. **Enforcements** were discussed
10. **Finance:**

Accounts Instant Access £ 2,919.74

 Number one £ 10,296.47

* 1. Paid in Car parking box Oct £ 51.99
	2. Paid out Defib running cost £ 5.00

The Plastics Company £ 1368.00

 Defib battery £ 360.00

 South Pool donation CFR\* £ 250.00

Cllr Jeffery proposed that CPC finances be noted and payments made, seconded by Cllr Lewis.

1. **Correspondence –** all correspondence forwarded to Councillors.
2. **Matters at the Chairman’s discretion, or to be put to the next meeting**
* Pigs Nose CCTV – Clerk to forward CCTV Code of Practice
* Sign for Cousins Cross has been delivered – RJT & AJ will fix.
* Potholes on Broad Road – these can be reported at https://www.southhams.gov.uk/report-it
* Caravan & car on Green – Clerk to investigate.
* Ivy Cove – sink hole has been reported.
* Slapton Line – meeting was held to produce a proposal for Parliament.
* Coronation cups – sales have now covered costs
* Working parties – rather than Cllrs carry out work should we look to tender out for work?
1. **Public Participation** – B Jeffery thanked Cllr Partridge for returning, she feels that the church is part of the parish and agrees that Cllrs do a lot of work for free and this should be paid for and the ditch around Castle looks good – thank you.
2. **Next meeting** 5 December 2023

Sean Jeffery, Chair, Chivelstone Parish Council:------------------------------------------------------------

Ren Hill, Clerk, Chivelstone Parish Council:------------------------------------------------------------------

Date 06.11.23

\*South Pool PC donated £250 to the First Responder Fund but made the cheque payable to CPC.